



Utah Statewide Archaeological Society

Research Grant and Award

The following annual grant program was introduced and approved by a vote of the Executive Board of the Utah Statewide Archaeological Society (USAS) at its annual convention in Price, Utah, 07 June, 2014.

The primary purpose of this program is to formalize what has been the informal practice of funding by USAS for research and material support of USAS chapters throughout the State. The purpose of the grant in addition to supporting the individual chapter's needs is to produce reports on archaeological research and works to USAS and encourage original submissions to *Utah Archaeology: Utah's Journal of Archaeological Research*. Reports from the proposed project or program will be expected at the earliest time practical upon completion.

Applications will be taken from and monies distributed through individual chapters upon the determination made by the Executive Board of USAS. The past years grants will be reported on, and the details of upcoming grants will be announced at the annual USAS/UPAC convention in June each year.

Applications and reports will be in writing and need to be completed by a local chapter to address the following issues and topics, and delivered to the Executive Board for consideration.

Research Question or need:

- Identify your central research question or needs of the chapter. Then elaborate on your research topic and framework and explain how your project contributes to Utah Archaeology and USAS.
- Summarize what other research has been done on the topic and what makes your study unique and/or important in the context of the studies described.
- For material expenses, explain the need for the materials and its relevance to your chapter's work.

Explain how you will conduct your research:

- Where and when do you plan to conduct your research? What resources or materials will you use?

- Tell about the research assistants and explain what they will be doing and why their help is needed. How will this help you address your research questions, or the needs and purposes of USAS and the chapter?
- Estimate how long it will take you to use the resources or materials. How do you plan to use your research i.e. publications, presentation, exhibit, future works, etc.? Will these resources and materials be retained by your chapter, USAS, or some other entity?

Budget Information and costs:

- Estimate the dollar amounts needed and specifics about how these monies will be used. Note any matching funds from your local chapter, UPAC, State History, other institutions or entities.

Note: Transportation, lodging, per-diem, supplies, and other similar expenses are not the primary purpose of the grant program but would be considered on a case by case basis. Reports to USAS at the conclusion of your project will be expected to document the findings of your research and activities and the use of USAS resources.

Schedule for application and awarding of USAS Grant monies:

Written grant applications and reports will be accepted and considered by the USAS Executive Board at their regular Presidents meetings held each year in March, September, and at the annual USAS/UPAC convention in June. The Board will agree on a recommendation to which a majority of its members must agree, which may be acceptance of the proposal as submitted, acceptance subject to modifications specified by the Board, or rejection, with specific reasons stated and may, but need not necessarily, invite rewriting and resubmission. The President will communicate to the applicant the results of the review. In the case of modified applications the same committee will review the revised application, if one is submitted. Awards will be granted at the earliest time practical through the USAS Treasurer.

The determination of each grant and amount will be made on consideration of the applicability and value of the project to Utah Archaeology and USAS as well as the needs of the individual chapter and USAS's financial ability to provide in accordance with its goals and non-profit charter.

Utah Statewide Archaeological Society (USAS) is a non-profit citizens group of volunteers that advocate for the protection, preservation and educational presentation of Utah's archaeological resources, and is closely affiliated with the Utah Division of State History and the Utah Professional Archaeological Counsel (UPAC).